

**Dear Prospective Running Aces Trainer,**

As you prepare for your arrival, we ask that you review the items below and the full procedures closely as your adherence to these rules and protocols will be mandatory. Additionally, our 2020 Code of Conduct is attached.

Please note the following checklist that **must** be completed and acknowledged via your signature below prior to your arrival at Running Aces in 2020.

**SPECIAL NOTE: UNTIL FURTHER NOTICE ALL COGGINS AND HEALTH CERTIFICATES MUST BE SUBMITTED BY EMAIL TO [MRCINFO@STATE.MN.US](mailto:MRCINFO@STATE.MN.US) AT LEAST 48 HOURS PRIOR TO ENTERING, SCHOOLING AND ARRIVAL.**

- Coggins: All horses must have a current Equine Infectious Anemia (EIA or Coggins) certificate to come on the grounds. No horse is eligible to start in a race if it does not have a current Coggins certificate. If you are delinquent, please have your veterinarian correct this matter immediately. Late EIA certificates should be turned into the Veterinarians' Office.
- Health Certificates: All horses (including outrider horses) entering the stable area must have an original health certificate issued within 10 days prior to arrival at the track that shows the Coggins date, rectal temperature, and EHV1 vaccination record for each horse (date vaccinated and specific product used).
- No horse will be allowed into the secure stable area without the animal's paperwork having been received and approved by the MRC prior to the animal arrival.
- The MRC veterinarian will be examining every horse after arrival at RAHP. All leg wraps and blankets need to be removed prior to examination. If a horse arrives when the office is closed, please set up a time for the MRC veterinarian to check the horse as soon as the office reopens. Similarly, the MRC veterinarian will need to see each horse train before it races at RAHP for the first time. This includes horses that ship into race. Please give yourself enough time for these examinations to avoid delays when the horse is entered to race.
- Trainers must schedule their date and time of arrival with Taro Ito at least 72 hours in advance of their arrival and they must provide a full list of the help that will be coming to take care of their horses.
- The trainer acknowledges that no racing dates have been finalized for 2020 and, although Running Aces intends to run a race meet, we cannot guarantee a racing season due to ongoing concerns about COVID-19.

- Lastly, in the unlikely event of an outbreak on the backstretch, where the cases become too difficult to manage, the trainer must have an Emergency Plan in place for operations prepared including off-site stabling and care for horses. It is our intent, with the support of the Minnesota Harness Racing Inc., to open and operate the Running Aces backstretch for the daily care of horses. However, we ask that all trainers have plans in place, including those required for Evacuation.

I acknowledge that neither myself or my horses will be allowed entry without approved paperwork with the Minnesota Racing Commission. As the signed trainer below, I acknowledge and agree to abide by the conditions herein:

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

## North Metro Harness Initiative LLC, 2020 Shipping Confirmation Checklist

(Last updated: June 19, 2020)

### Running Aces Stable Area Operational Protocols:

All licensees will be subject to the following protocol in addition to the North Metro Harness Initiative, LLC Code of Conduct which provides Running Aces the ability to exclude any individual on its backside for failure to follow stable area rules and regulations.

### **Stable Gate and Stable Area Access:**

- Access to the Stable Gate for horse entry and exit will only be permitted from 6am-8pm daily and entrants must schedule their initial arrival at least 72 hours in advance with Taro Ito.
- All individuals looking to access the stable area will be screened with basic health questions including but not limited to: Where have you recently traveled? Where are you coming from? Have you had a fever in the past seven days? Etc. Admittance will be allowed at the sole discretion of Running Aces.
- Any horses shipping into the stable area between 8pm-6am must contact and receive special permission from Taro Ito.
- Only essential people will be allowed in the Stable Area which shall include:
  - Licensed trainers with horses on Running Aces property.
  - Licensed Stable Area team members (Assistant Trainers, Grooms & Exercise Riders)
  - Licensed Running Aces Team members (Security, Track Crew, Select Facility Team members & Select Racing Officials)
  - Licensed Veterinarians
  - Licensed Vendors Essential for Animal Health & Welfare
  - Licensed owners will only be allowed access if providing critical care to their horses
  - Licensed Drivers and Drivers Agents will not be permitted until a later date
- All individuals accessing or inhabiting the Running Aces Stable Area will be required to adhere to the following standards, without exception:
  - Everyone will be required to have their temperature checked daily at a pre-determined location. Those not presenting a temperature of at or less than 100.4°F will be restricted access.
  - A uniquely colored wristband will be issued daily to all individuals that present an acceptable temperature that must be worn until the next day's temperature check.
  - A violation of the wristband tenet will be subjected to progressive fines.
  - Everyone will be required to follow CDC/MN Department of Health guidelines relative to mask use while on property. Limited exclusion may include while in a private trailer or private office space.
  - There are limits for admission and exit at the stable gate. We are asking that leaving the grounds occurs a maximum amount of once daily. Re-entrance will require additional screening.
- No 3-day visitor passes will be issued. Trainers and their help must make accommodations to get licensed immediately upon arrival.

### Shipping Requirements:

- Commercial shippers must remain in their vehicles and allow help at the barn to unload the horse. Additionally, all help shall only unload horses going to their barn with shanks specifically for use by the individual removing the horse from the van or trailer.
- Paperwork and any administrative work must be submitted electronically and in advance. If paperwork needs to be handled, it must be handled with gloves.
- All possible communication will be done via phone call, email or text.
- Once on property, horses will only be allowed to exit for emergency medical treatment or until authorized by Running Aces Harness Park Management and the State Veterinarian.
- All Equine health documents must be submitted electronically to [MRCINFO@STATE.MN.US](mailto:MRCINFO@STATE.MN.US) prior to arrival.

### Security Requirements:

- Security will wear appropriate PPE at all times. Additional PPE will be required for medical assessments or response.
- No paperwork will be handled by security staff and all horsemen will be directed to submit their paperwork electronically to the State Veterinarian's Office at least 48 hours prior to arrival.
- All individuals will be required to be licensed immediately (or as soon as reasonably possible) upon arrival as no temporary passes will be issued. All individuals entering the premises for the first time must be trainers that have been approved for stalls, help listed on an approved trainer employee list as provided to Running Aces Harness Park or commercial shipping drivers who have limited access as noted above.

### Barn Operations:

- Licensees are to understand and acknowledge that COVID-19 is easily killed in the environment with most disinfectants – if used regularly – and agree to be certain to have the following on hand in their barn:
  - Lysol spray (or similar)
  - Hand sanitizers
  - Any other EPA approved disinfectant
- Barns should be as open as reasonable to allow as much exchange of fresh air as possible.
- Trainers shall determine whether they can limit the number of staff in the barn to essential staff or stagger shifts to ensure that there are as few people as possible in the barn at any one time.
- It is advisable for each trainer to have one or two designated individuals to work with veterinarians, farriers, and other outside individuals to minimize contact with as few of your staff as possible.
- Trainers will be sure to restrict the number of individuals allowed in the tack room or office at any one time.
- Equipment will be assigned to specific barn personnel. (For example, each hot walker should have their own shank with their name on it. When stored, it should not be stored with other equipment until it is cleaned and sanitized.)

- Other examples of equipment that should be limited to being touched by one person or as few people as possible (and fully sanitized daily): water and feed buckets, cross ties/stall ties, grooming supplies, tack saddles, girths, halters, wheelbarrows, shovels, rakes and brooms.
- Additionally, within the barn, trainers and their staff should ensure these areas should be cleaned regularly: door knobs, stall clips & gates, barn door handles, light switches, fan switches, counters and desks.

#### **Additional Backside Expectations & Protocol:**

- All persons on the backside are required to maintain physical distancing in accordance with the Minnesota Department of Health as much as possible.
- All persons on the backside will be required to wear a face covering when physical distancing is not possible, while inside closed buildings, the race paddock and the test barn.
- The driver's room will be closed and drivers will prepare for races at their stalls or in the paddock.
- Appointments will be required for visits with the race office, state veterinarian office and judges.
- Trainers are required to pay close attention to their staff and report anyone with any illness immediately to Security. Security must be informed if a secondary assessment is needed.
- All trainers are expected to create back-up horse care plans for their operations. This may include a system by which another barn is dedicated to assist in the care of horses in the event a team of team members is isolated.
- In the unlikely event of an outbreak on the backstretch, where the cases become too difficult to manage, we are asking everyone to have an **Emergency Plan in place for operations including off-site stabling and care for horses**. It is our intent, with the support of the Minnesota Harness Racing Inc., to open and operate the Running Aces Harness Park backstretch for the daily care of horses. However, we ask that all trainers have plans in place, including those required for Evacuation.

#### **Stable Gate Entry Procedures**

1. All persons entering the secure stable area will be required to submit to a non-contact temperature check, be scanned as either entering or exiting the area. Persons registering a temperature of 100.4°F and above will be denied access to the backside for a minimum period of 24 hours at which time they may return and be tested for entry.

4. Persons allowed entry will be issued a colored wrist band that is to be worn while inside the stable area. All persons in the stable area will be required to wear a face covering. Face coverings will be available at the stable gate.